## **Fjölmenningarsetur**Multicultural Information Centre

## Employee policy Multicultural Information Center

Multicultural Information Center 's (MCC) personnel policy includes, among other things, intended for:

- ➤ Ensuring the MCC has competent, motivated, and reliable employees.
- ➤ Ensuring good working conditions for employees and working to ensure that equipment, hygiene practices and working conditions are in good condition.
- That MCC is a desirable workplace for competent and ambitious employees who will have the opportunity to grow in their work.
- ➤ That there is good cooperation and mutual trust among employees.
- ➤ That employees have the option of education and continuing education that increases their knowledge on the job and makes it easier for them to deal with new and changing issues.
- ➤ That employees are well informed about their tasks and responsibilities and have an overview and solid knowledge of the various projects at MCC.
- > To improve public services and increase public trust in the MCC.
- > To promote equality among the employees of the MCC.
- ➤ Making it easier for employees to balance family responsibilities and work.

It is the responsibility of the employees and management to work towards the above-mentioned goals. The working conditions, rights and obligations of employees are governed by the Act on the Rights and Obligations of State Employees, no. 70/1996, Act on Collective Bargaining of Public Employees, no. 94/1986 and the Act on facilities, hygiene and safety at workplaces, no. 46/1980.